



OFFICE OF THE CITY COUNCIL

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**AD HOC IT COMMITTEE MEETING MINUTES
DECEMBER 6, 2021**

Present: Committee members Dennis Sullivan, Chairman, and Mark Getsay.

Also present: IT Infrastructure Manager Mike Stybel, Technical Support Analyst Keith Kinty, Purchasing Director Larry Surber, Police Captain Gerry Vogel, Council President-elect Dave Greenspan and Councilmember-elect Amy Havelka.

The meeting was called to order at 6:02 p.m.

I. Discuss current IT environment.

The current IT environment was discussed. New hardware and software have arrived while the storage is expected the first quarter of 2022. The shared analysis of two vendors agree that a new switch stack is needed. The administration hopes to negotiate a trade-in value for the core switches purchased in 2018. The new purchase will also remedy the forecasted port limitations.

II. Discuss 2022 police technology request.

The Westlake police department presented the need to replace notebooks and accessories that were purchased in 2014. The police department also wants to replace the 7-year-old Watch Guard in-car systems with Axon in-car systems that will work with the Axon body worn solution and interview room. The Watch Guard evidence library would be replaced with Axon's evidence.com.

III. Discuss network support services provider.

The various issues with Bailey Communications have led to the recommendation to hire Dataserv to service the city's IP network. These issues have been documented and ongoing for about a year. Several vendors were interviewed, and Dataserv is the company the IT department is most comfortable with.

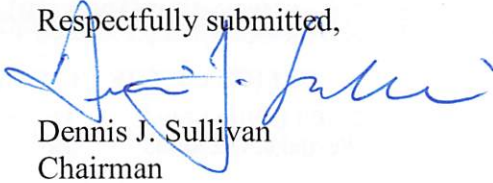
IV. Discuss 5-year plan (updating in 2022).

V. Discuss 2022 budget review.

An update to the 5-year plan is a goal for 2022. A vendor would perform a complete analysis of the environment inclusive of security and business process review. Estimated costs, which will be detailed at the city's budget meeting on December 11, were discussed along with identified training needs.

The meeting was adjourned at 7:08 p.m.

Respectfully submitted,



Dennis J. Sullivan
Chairman