



**OFFICE OF THE CITY COUNCIL**

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**AD HOC IT COMMITTEE MEETING MINUTES  
JULY 14, 2021**

Present: Committee members Dennis Sullivan, Chairman, Mark Getsay and Lynda Appel.

Also present: Mayor Dennis Clough, Finance Director Prashant Shah, Assistant Finance Director Terria Kneisel, Purchasing Director Larry Surber, Director of Inspections Don Grayem, IT Infrastructure Manager Mike Stybel, and Mike Mucha, Deputy Executive Director/Director, Research and Consulting from Government Finance Officers Association (GFOA).

The meeting was called to order at 6:57 p.m. The two agenda items were discussed as updates without any motion and/or vote of recommendation.

**I. Discuss ERP upgrade status with Central Square.**

Finance Director Shah presented the overall history of how we got to this point. The consensus is that the City needs to explore other ERP software possibilities. The present contract with Central Square regarding promises, actual deliverables and payment will be decided by the City's administration.

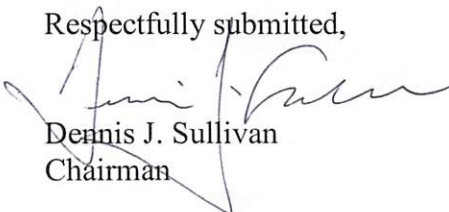
GFOA's approach would be to concentrate on needs and City processes as opposed to what a vendor's software can do for the City. GFOA would perform as an advocate for Westlake. If hired, GFOA would work with the City from need analysis, requirements gathering, through RFP creation and publishing, to negotiation of final award if decided to be in the City's best interest.

**II. Discuss retirement and replacement of the City's current server infrastructure.**

The City's current server infrastructure was discussed at the last budget meeting. The reality is that between out-of-date software versions, end-of-life hardware and available support issues that the City needs to initiate a replacement process in order to sync hardware and software.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

  
Dennis J. Sullivan  
Chairman