



OFFICE OF THE CITY COUNCIL

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**SERVICE, STREETS, SIDEWALKS & ROAD DRAINS
COMMITTEE MEETING MINUTES
MARCH 27, 2023**

Present: Committee members Amy Havelka, chair; and Duane Van Dyke.

Also present: Council President Dave Greenspan, Law Director Mike Maloney, Acting Director of Engineering Jim Smolik, Service Director Paul Quinn and Assistant Finance Director Terria Kneisel.

The meeting convened at 6:31 p.m.

I. Discuss the following:

- 1. Acceptance of the lowest and most responsive bid for the 2023 sidewalk repair program**
- 2. Determination of the property owner's unit cost for the program**

Acting Director of Engineering Smolik presented costs from previous years' programs and noted the increases due to the cement shortage, the effects of Covid-19 and the increase in demand. He explained what repairs the resident is responsible for, the add-on options which residents can choose to do but are not required, and what the city is responsible for. He presented the estimated final accounting (including engineering department labor) of the previous quadrant performed in 2021/2022, which resulted in the following cost distribution:

- City share – 56%
- parcel owner share – 44%

In 2021/2022, owner costs were:

- \$6.00 for 4" concrete
- \$7.00 for 6" concrete
- \$8.00 for 7" concrete

The administration recommended the owner's cost for this project shall be proportionally equivalent (not same cost) to the project performed in 2021/2022. So, the owner's cost was back calculated from that, which resulted in the following costs:

- \$7.25 for 4" concrete
- \$9.00 for 6" concrete
- \$11.00 for 7" concrete

With the above pricing, the ultimate goal of achieving a 50/50 split between owner and city for the total project cost including all ancillary work and engineering labor can be closely achieved. Based on the acceptance of the bid from DiGioia Suburban as the lowest and most responsive bid received and factoring in the cost increases, the administration recommended increasing the costs to \$7.25, \$9.00 and \$11.00/sf respectively.

Councilmembers were supportive of the program noting that it is important to maintain sidewalks which, in turn, keeps property values up. They asked questions about the percentages, how the billing is done, what other cities charge and the likelihood of costs increasing further in the future as opposed to decreasing.

Councilmember Van Dyke moved, seconded by Councilmember Havelka to recommend to Council that an ordinance be drafted to accept the lowest and most responsive bid. Motion carried, 2 yeas, 0 nays.

Councilmember Van Dyke moved, seconded by Councilmember Havelka to recommend to Council to approve the administration's recommendations to increase the residents' portion costs as presented. Motion carried, 2 yeas, 0 nays.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,



Amy G. Havelka
Chair