



**CIVIL SERVICE COMMISSION
MINUTES OF JANUARY 12, 2022**

The meeting of the Westlake Civil Service Commission was called to order by Chairman Kucler at 8:02 a.m.

Members Present: Dennis Kucler, Claudia Dillinger
Absent: Tim Sullivan
Also Present: Asst. Law Director Robin Leasure, Clerk of Commissions Nicolette Sackman,
Police Chief Bielezer

Election of Officers

Mr. Kucler explained Mr. Sullivan was unable to attend the meeting but expressed he was not interested in becoming chairman or vice chairman.

Motion: Ms. Dillinger moved, seconded by Mr. Kucler to nominate Mr. Kucler as chairman and Ms. Dillinger as vice chairman.

Roll Call: Ayes, Kucler, Dillinger; Nays: None, motion passed

Approval of Minutes

Motion: Mr. Kucler moved, seconded by Mr. Dillinger to approve the 12/15/21 minutes.

Roll Call: Ayes, Kucler, Dillinger; Nays: None, motion passed

Police Entry Eligibility List Removal of Names

Chairman Kucler advised a waiver had been received.

Motion: Mr. Kucler moved, seconded by Mr. Dillinger to remove #59 Michael Church off the Police Entry Eligibility List.

Roll Call: Ayes, Kucler, Dillinger; Nays: None, motion passed

Police Entrance Exam

Discussion ensued that the current eligibility list expires in February and a request had been received to hold another exam. The commission and Chief Bielezer were in favor of using The National Testing Network again for an exam. Chief Bielezer advised that there are a number of existing vacancies and there will be more this year due to retirements. The turnaround time was discussed for the legal advertising and testing period. The commission discussed waiving the rule that the advertisement be placed at minimum 30 days prior to the exam. In order for a waiver to be considered all three commission members must be present to vote.

Motion: Mr. Kucler moved, seconded by Mr. Dillinger to terminate the existing Police Entry Eligibility

List in the public interest.

Roll Call: Ayes, Kucler, Dillinger; Nays: None, motion passed

Miscellaneous - Lateral hire discussion

Chief Bielozer discussed the rule that was adopted to allow for lateral hires states that an applicant for the position of a patrol officer must be OPOTA certified. He explained the Ohio State Highway Patrol Troopers have an OPOTA equivalent but are not OPOTA certified. When they hire someone that is an OSHP Trooper the state will assign them an OPOTA certification. They have to be hired as a municipal patrol officer before the state will give them the certification. He asked the commission to consider a change in the language that the OSHP Trooper equivalency is included as acceptable for a lateral hire. As the rule reads now, an OSHP Trooper would not be able to apply for a lateral hire since they are not OPOTA certified at the time of application. Discussion ensued that the commission can make a motion to waiver the rule or look at amending the rule. It was determined to schedule a meeting when all three members can be present to discuss either a waiver or an amendment.

Meeting adjourned at 8:32 a.m.

Chairman Dennis Kucler

Clerk of Commissions Nicolette Sackman, MMC

Approved: _____